

Name	Title	Role	Contact	Status	View	Property
ka						

Item Not In List

Choose a Contact Name from the list, OR Click 'New Contact'

OK

ActionType	Subject	Message	Date	UserName	Employee
Cold Call			09/02/2022	Michelle Blessing	

Type	User
Entered By	Michelle Blessing
Sales Rep	
Credit Analyst	

Employee	DNA Type

Open recovered workbooks? Your recent changes were saved. Do you want to continue working where you left off?

Page 4

Week	Master	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Katelyn							
Cold Calls							
Emails Sent							
VM Left							
SMS's Sent							
Client Meetings							
New Orders							
Short term goals							
Long term goals							
Notes							
Michelle							
Cold calls							
Emails sent							
VM Left							
SMS's Sent							
Client Meetings							
New Orders							
Short term goals							
Long term goals							
Notes							
Madi							
Cold Calls							
Emails Sent							
VM Left							
SMS's Sent							
Client Meetings							
New Orders							
Short term goals							
Long term goals							
Notes							
Unlabeled							
Cold Calls							
Emails Sent							
VM Left							
SMS's Sent							
Client Meetings							
New Orders							
Short term goals							
Long term goals							
Notes							
Office Totals							

Page 8/8

Office Totals:

Year	Rate
------	------

6	6	Master	6-29-22	+
---	---	--------	---------	---

Home Insert Draw Page Layout Formulas Data Review View Tell me

Calibri (Body) 11 A A Wrap Text General Conditional Formatting Format as Table Normal Bold Italic Underline Link Unlink

Open recovered workbooks? Your recent changes were saved. Do you want to continue working where you left off? Yes No

D14

DES STAFFING WORK COMP. REQUEST FORM

DATE:

PERSON COMPLETING FORM:

WAGE RATE OF POSITION:

CLIENT'S NAME:

CLIENT'S ADDRESS:

CLIENT'S PHONE NUMBER:

CLIENT'S WEBSITE ADDRESS:

CLIENT'S PRIMARY BUSINESS:

DETAILED DAY TO DAY TASKS TO BE PERFORMED BY EMPLOYEES:

POTENTIAL HAZARDS / SAFETY CONCERNS EMPLOYEES COULD BE EXPOSED TO:

Excel File Edit View Insert Format Tools Data Window Help

Copy of WC-Request-Form-30202

Formulas Data

Open recovered workbooks? Your recent changes were saved. Do you want to continue working where you left off? Yes No

DES STAFFING WORK COMP. REQUEST FORM

DATE

PERSON COMPLETING FORM

WAGE RATE OF POSITION

CLIENT'S NAME

CLIENT'S ADDRESS

CLIENT'S PARENT NAME

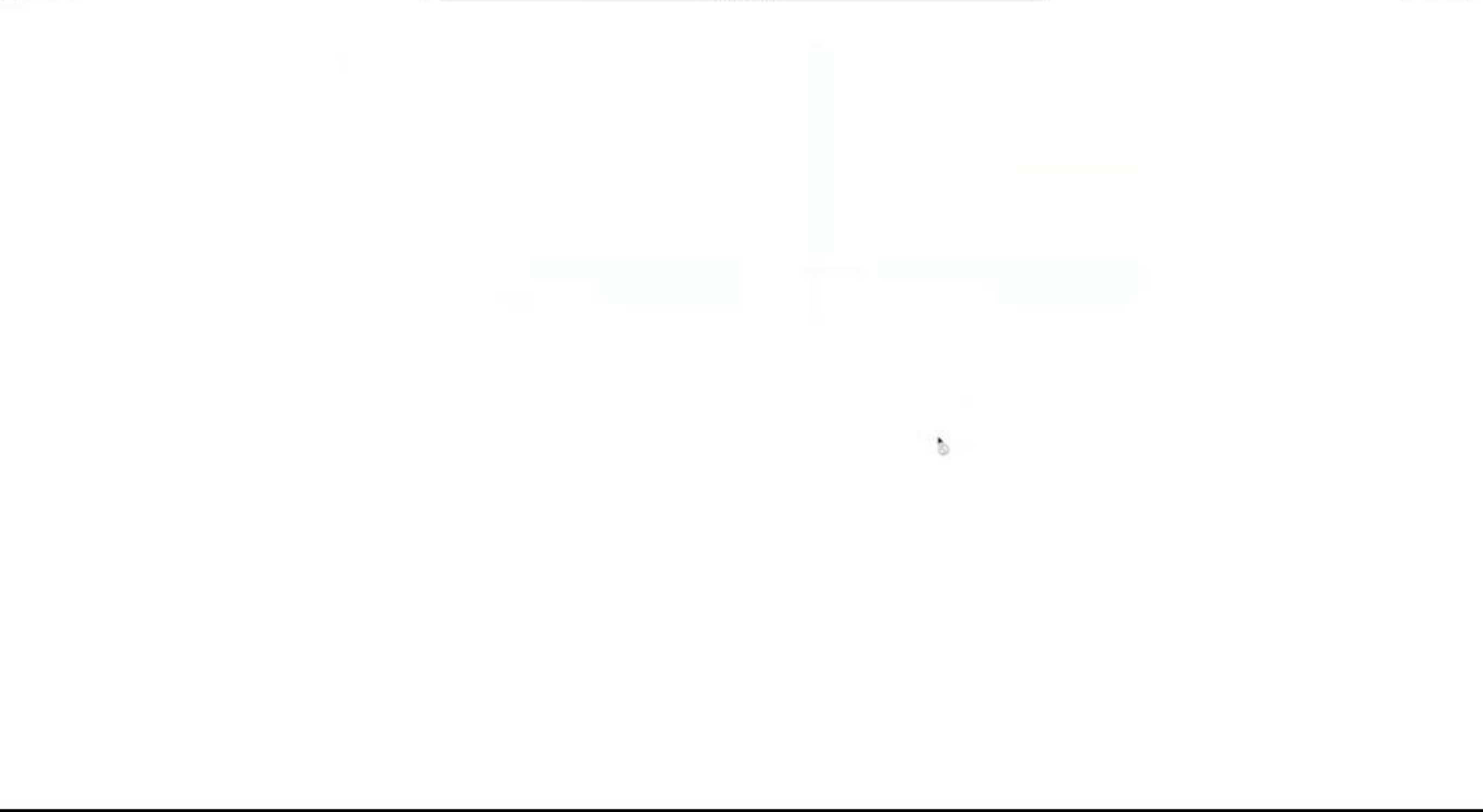
CLIENT'S WORKSITE ADDRESS

CLIENT'S PRIMARY BUSINESS

DETAILED DAY TO DAY TASKS TO BE PERFORMED BY EMPLOYEES

POTENTIAL HAZARDS / SAFETY CONCERNS EMPLOYEES COULD BE EXPOSED

Sheet1



HELLOSIGN

Signature request sent.

Sign documents

Bulk send

Home

Templates

Documents

Teams

Integrations

Pricing

Products

Privacy and legal

Documents

Your documents

Status

Name
DES General Staffing Agreement
DES General Staffing Agreement
DES General Staffing Agreement
DES General Staffing Agreement
DES General Staffing Agreement
DES General Staffing Agreement

New Message

Delete

Archive

Unread

Flag

Mark Unread

Sync

Favorites

Inbox

Sent

Charlotte-Travis...

Buoyant

Onuka Operati...

Events

kseth@desemplo...

Inbox

Assistant

Center Sphers

Corporate

External Payroll

Franchise

Holiday

Hours

TaskChel

Internship Pro...

Omaha Opera...

Operations

Personal

Receipts

Inbox

Today

Seaira Griffin

Re: Warehouse...

12:47 PM

That's perfect Susan! I'll...

Selena Alvarez

Re: Warehouse...

12:46 PM

Seaira, Does Tuesday at 1...

Seaira Griffin

Re: Warehouse...

12:46 PM

I mean Tuesday since it's L...

Selena Alvarez

Re: Deadline E...

12:45 PM

Mika, I appreciate the tim...

Seaira Griffin

Re: Warehouse...

12:45 PM

would Monday at 11am wo...

Nicholas Johnson

Re: Senior Qu...

12:44 PM

3pm interview reschedule...

Michaela Hawkins

Re: Senior Qu...

12:43 PM

Hi! DES, I apologize I ha...

Selena Alvarez

Re: Warehouse...

12:43 PM

Jack, How does Tuesday a...

Time to refresh your workspace & save over 60% on select furniture

Office Depot & OfficeMax

FURNITURE EVENT

Save over 60% on select furniture

Plus, Rewards Members get 15% back in Bonus Rewards. Rewards limited to 2 items.

Syncing...

September

Calendar

Michelle OOO

Kathy Anderson OOO

Managers Meeting Room - Wednesdays

Mandatory DES

Client Meetings

New Orders

Master

8-29-22

Adobe

Home

Insert

Draw

Page

Calibri (Body)

Font

DES Employment Group

Credit Application

The undersigned company is applying for credit with and agrees to abide by the standard terms and conditions of DES Employment Group.

Company Name: _____

DBA (if different): _____

Contact person: _____

Address: _____

City/State/Zip _____

Phone #: _____ **Fax #:** _____

A/P Contact: _____ **A/P Email:** _____

Federal tax ID #: _____

Mod Factor #: _____ **WC code:** _____

Date business established: _____

Purchase order required? ☐ Yes ☐ No

TRADE REFERENCES

Reference #1 _____ **Name:** _____

The screenshot shows a computer screen with two applications open. On the left is a Microsoft Word document titled 'Auntie'. The ribbon shows 'Home', 'Insert', 'Draw', and 'Page'. The font is 'Calibri (Body)'. There is a 'Paste' button and a 'Font' icon. Below the ribbon, there is a section titled 'Open recovered workbooks?' with a 'YES' button. The main content area of the Word document shows a form titled 'DESIGN' with a table that has columns 'DATE', 'NAME', and 'PHONE'. The table is currently empty. To the right of the Word document is a Microsoft Excel spreadsheet. The spreadsheet is open to a sheet named 'Master'. It shows a list of tasks for 'Katelyn' and 'Michelle'. The tasks are: 'Cold Calls', 'Emails Sent', 'VM Left', 'SMS's Sent', 'Client Meetings', 'New Orders', 'Short term goals', 'Long term goals', and 'Notes'. The 'Notes' row is highlighted in purple. The 'Short term goals' and 'Long term goals' rows are highlighted in blue. The 'Notes' row is highlighted in purple. The 'Notes' row is highlighted in purple. The 'Notes' row is highlighted in purple.



Credit Application

The undersigned company is applying for credit with and agrees to abide by the standard terms and conditions of DES Employment Group.

Company Name:	
DBA (if different):	
Contact person:	
Address:	
City/State/Zip	
Phone #:	Fax #:
A/P Contact:	A/P Email:
Federal tax ID #:	
Mod Factor #:	WC code:
Date business established:	
Purchase order required? ☐ Yes ☐ No	

TRADE REFERENCES

Reference #1	Name:
	Address:
	Phone:
	Fax:
Reference #2	Name:
	Address:
	Phone:
	Fax:
Reference #3	Name:
	Address:
	Phone:
	Fax:

I have read the terms and conditions stated below and agree to all of these terms and conditions.

Authorized signature:	
Printed name:	
Date:	Title:

GENERAL TERMS AND CONDITIONS AND PERSONAL GUARANTEE

- * BILLS WILL BE SENT OUT EVERY FRIDAY FOLLOWING THE WEEK WORKED BY A DES EMPLOYMENT GROUP EMPLOYEE.
- * ALL BILLS ARE DUE ACCORDING TO THE NET TERMS OF EACH INVOICE. PLEASE EXAMINE ALL INVOICES PROMPTLY AND REPORT ANY ERRORS IN 10 DAYS OR THE INVOICE IS CONSIDERED CORRECT AND MUST BE PAID IN FULL.
- * A SERVICE CHARGE OF 1% PER MONTH WILL BE ADDED TO ALL AMOUNTS BILLED IF NOT PAID BY THE DATE DUE.
- * CUSTOMER IS RESPONSIBLE FOR ALL ATTORNEY AND/OR COLLECTION AGENCY FEES DES EMPLOYMENT GROUP INCURS IN THE COLLECTION PROCESS.
- * NO ADDITIONAL CREDIT WILL BE EXTENDED TO PAST DUE ACCOUNTS UNLESS SATISFACTORY ARRANGEMENTS ARE MADE WITH OUR CREDIT DEPARTMENT.



Credit-Application(631121).pdf
Page 1 of 2

DES
Employment Group

Credit Application

The undersigned company is applying for credit with and agrees to abide by the standard terms and conditions of DES Employment Group.

Company Name: _____
DBA (if different): _____
Contact person: _____
Address: _____
City/State/Zip: _____
Phone #: _____ **Fax #:** _____
A/P Contact: _____ **A/P Email:** _____
Federal tax ID #: _____
Mod Factor #: _____ **WC code:** _____
Date business established: _____
Purchase order required? ☒ Yes ☐ No

TRADE REFERENCES
Reference #1 **Name:** _____
Address: _____
Phone: _____ **Fax:** _____

Excel spreadsheet titled "Credit-Application(631121).pdf" showing a list of tasks and a table with columns "Work" and "Master".

Task	Work	Master
Katelyn		
Cold Calls		
Emply Sent		
VM Left		
SMS's Sent		
Client Meetings		
New Orders		
Short term goals		
Long term goals		
Notes		
Michelle		
Cold calls		
Emails sent		
VM Left		
SMS's Sent		
Client Meetings		
New Orders		

Accountant - Compatibility Mode

Home Insert Draw Page Layout Formulas Data Review View Tell me

Bookman Old Style - 14 - A A

General

Conditional Formatting Tables Cell Styles

Insert -> Sum -> Sort & Filter -> Find & Select -> Analyze Data

DES

Salesperson's Name: Katelyn Serhi

Date: 1-28-2022

Accountant - Compatibility Mode

Home Insert Draw Page Layout Formulas Data Review View

Calibri (Body) - 11 - A A

Open recovered workbooks? Your recent changes were saved. Do you want to continue?

DES STARTING WORK COMP. REQUEST FORM

Date:

PERSON COMPLETING FORM:

WAGE RATE OF POSITION:

CLIENT'S NAME:

CLIENT'S ADDRESS:

CLIENT'S PHONE NUMBER:

CLIENT'S WEBSITE ADDRESS:

CLIENT'S PRIMARY BUSINESS:

DETAILED DAY TO DAY TASKS TO BE PERFORMED BY EMPLOYEE:

POTENTIAL HAZARDS / SAFETY CONCERNS EMPLOYER COULD BE EXPOSED:

Sheet1

Week	Master	Men
Katelyn		
Cold Calls		
Emails Sent		
VM Left		
SMS's Sent		
Client Meetings		
New Orders		
Short term goals		
Long term goals		
Notes		
Michelle		
Cold calls		
Emails sent		
VM Left		
SMS's Sent		
Client Meetings		
New Orders		

DES Employment Group

Credit Card Approval Form

This form authorizes DES to charge the following credit card:

Company: _____

Cardholder: _____

Authorized Signature: _____

Card Type: _____

Card Number: _____

Expiration Date: _____



Credit Card Approval Form

This form authorizes DES to charge the following credit card:

Company: _____

Cardholder: _____

Authorized Signature: _____

Card Type: _____

Card Number: _____

Expiration Date: _____

Security code (3 digits): _____

Amount Charged: _____

Reason for Charge: Open Invoice

Email: _____

The screenshot shows a Microsoft Word document titled "DES STARTING WORK COMP. REQUEST FORM". The document is in the "Home" tab of the Word ribbon. The form contains the following fields:

- DATE:
- PERSON COMPLETING FORM:
- WAGE RATE OF POSITION:
- CLIENT'S NAME:
- CLIENT'S ADDRESS:
- CLIENT'S PARENT NAME:
- CLIENT'S WEBSITE ADDRESS:
- CLIENT'S PRIMARY BUSINESS:
- DETAILED DAY-TO-DAY TASKS TO BE PERFORMED BY EMPLOYEE:
- POTENTIAL HAZARDS / SAFETY CONCERNS EMPLOYEES COULD BE EXPOSED TO:
- SIGNATURE LINE:

The screenshot shows a Microsoft Excel spreadsheet with the following structure:

	Work	Master
1	Katelyn	
2	Cold Calls	
3	Emails sent	
4	VM Left	
5	SMS's Sent	
6	Client Meetings	
7	New Orders	
8	Short term goals	
9	Long term goals	
10	Michelle	
11	Cold calls	
12	Emails sent	
13	VM Left	
14	SMS's Sent	
15	Client Meetings	
16	New Orders	

The screenshot shows a web browser window with the title "Credit Card Approval Form(4311...)". The address bar shows "http://www.desemploymentgroup.com/". The page features the DES Employment Group logo at the top, which consists of the letters "DES" in large blue font, followed by a blue icon of two people, and the words "Employment Group" in a smaller blue font below a horizontal line. The main heading of the form is "Credit Card Approval Form" in a large, bold, black serif font. Below this heading, a paragraph states: "This form authorizes DES to charge the following credit card:". Following this text are seven rows of labels and input fields: "Company:", "Cardholder:", "Authorized Signature:", "Card Type:", "Card Number:", "Expiration Date:", and "Security code (3 digits)". Each label is followed by a horizontal line for text entry. The browser's status bar at the bottom shows the page is loaded and the address is "http://www.desemploymentgroup.com/".

Credit Card Approval Form(4311...)

http://www.desemploymentgroup.com/

DES Employment Group

Credit Card Approval Form

This form authorizes DES to charge the following credit card:

Company: _____

Cardholder: _____

Authorized Signature: _____

Card Type: _____

Card Number: _____

Expiration Date: _____

Security code (3 digits): _____

http://www.desemploymentgroup.com/

The screenshot shows a Microsoft Excel spreadsheet titled "Sales PM" with the "Formulas" tab selected in the ribbon. The spreadsheet is organized into a weekly task log. The columns are labeled A through P, with the first column (A) containing task descriptions and the next six columns (B-G) representing the days of the week: Monday, Tuesday, Wednesday, Thursday, Friday, and Total. The rows are organized into two main sections: one for "Katelyn" (rows 3-11) and one for "Michelle" (rows 12-20). Each section has a header row (row 3 for Katelyn, row 12 for Michelle) and eight data rows (rows 4-11 for Katelyn, rows 13-20 for Michelle). The tasks listed in the first column are: Cold Calls, Emails Sent, VM Left, SMS's Sent, Client Meetings, New Orders, Short term goals, Long term goals, and Notes. The data cells are colored purple for Katelyn and light blue for Michelle. The spreadsheet is displayed in the Excel application window with the "Formulas" tab selected in the ribbon.

Work	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Katelyn						
Cold Calls						
Emails Sent						
VM Left						
SMS's Sent						
Client Meetings						
New Orders						
Short term goals						
Long term goals						
Notes						
Michelle						
Cold calls						
Emails sent						
VM Left						
SMS's Sent						
Client Meetings						
New Orders						



General Staffing Agreement

DES Employment Group with its principal office located at 1300 Cummins Road, Des Moines, Iowa, and ABC Roofing LLC. * with its principal office located at 123 Main St. Omaha, NE 68177 * ("CLIENT") agree to the terms and conditions set forth in this Staffing Agreement (the "Agreement").

DES's Duties and Responsibilities

1. DES will
 - a. Recruit, screen, interview, and assign its employees ("Assigned Employees") to perform the type of work described on Exhibit A under CLIENT's supervision at the locations specified on Exhibit A;
 - b. Pay Assigned Employees' wages and provide them with the benefits that DES offers to them;

6 feet on a detached structure. If duties require elevations in excess of 6 feet, Client Company can direct hire or buy-out Assigned Employee. CLIENT understands subrogation efforts may be pursued from resultant damages or injuries.

4. **Lifting Practices-** Assigned employees' maximum manual lifting capacity is limited to 50 pounds each. Positions requiring lifting exceeding our policy may be filled on a direct hire or buy-out basis. Should lifting capacity not be followed and injury ensue, our carrier will exercise rights to subrogate for any damages or injuries.

Payment Terms, Bill Rates, and Fees

3. a) CLIENT will pay DES for its performance at the rates set forth on Exhibit A and will also pay any additional costs or fees set forth in this Agreement. DES will invoice CLIENT for services provided under this Agreement on a weekly basis. Payment is due net upon receipt* of invoice. Invoices will be supported by the pertinent time sheets or other agreed system for documenting time worked by the Assigned Employees. CLIENT's signature or other agreed method of approval of the work time submitted for Assigned Employees certifies that the documented hours are correct and authorizes DES to bill CLIENT for those hours. The CLIENT has 10 days to dispute any discrepancies of employees on all invoices. If a portion of any invoice is disputed, CLIENT will pay the undisputed portion when due. Once the invoice(s) is verified and paid, the CLIENT will be held responsible for any invoicing disputes or claims for all employee hours listed. **Note:** method of payment for services that DES provides may be paid by check (corporate, certified or cashiers), ACH (transfer) or by major company credit card - a credit card payment will be subject to 3% service charge in addition to the final markup.
4. Assigned Employees are presumed to be nonexempt from laws requiring premium pay for overtime.

week, CLIENT will be billed at 150% of the regular bill rate).

5. If CLIENT uses the services of any Assigned Employee as its direct employee, as an independent contractor, or through any person or firm other than DES during the first 6 months after any assignment of the Assigned Employee to CLIENT from DES, CLIENT must notify DES and (a) continue the Assigned Employee's assignment from DES for his or her remaining consecutive work hours for CLIENT up to 520* hours completed; or (b) you may choose to hire on a "temp to hire" employee before the hour requirement is complete for an additional fee. Assigned Employee is ineligible for hire upon completion of hours or on a buy-out basis if CLIENT billing is not current. CLIENT must be in good standing and have no past due invoices or buy-out provision is null and void.
6. In addition to the bill rates specified in Exhibit A of this Agreement, CLIENT will pay DES the amount of all new or increased labor costs associated with CLIENT's Assigned Employees that DES is legally required to pay-such as wages, benefits, payroll taxes, social program contributions, or charges linked to benefit levels-until the parties agree on new bill rates.
7. CLIENT agrees that if DES has an increase in costs or rates, DES shall give CLIENT ten (10) days' notice of said increase. After ten (10) days the new rate shall become effective unless the contract

EXHIBIT A

Job Title or Description	Shift	Location	Hourly Pay Rate
General Labor/Roofer *	TBD *	Same as above *	TBD *
- *	- *	- *	- *

The hourly Markup is: 55% or 1.55 for all general labor/roofing positions *

To calculate your hourly bill rate, please see example below;

(\$10/hr x 1.55 = %15.50/hr)

Temp-to-hire hours are (if applicable): Textbox16 *

REQUESTED BACKGROUND REPORTS (If "YES" CHECK YES, If "NO" CHECK NO)

EXHIBIT A

Job Title or Description	Shift	Location	Hourly Pay Rate
General Labor/Roofer *	TBD *	Same as above *	TBD *
- *	- *	- *	- *

The hourly Markup is: 55% or 1.55 for all general labor/roofing positions *

To calculate your hourly bill rate, please see example below;

(\$10/hr x 1.55 = \$15.50/hr)

Temp-to-hire hours are (if applicable): 520 ho *

REQUESTED BACKGROUND REPORTS (if applicable CHECK YES, provide which specific state(s) or federal check is being ordered and paid for by CLIENT)

DOT REQUIREMENTS (at DES cost):_____ **YES**_____ **NO**_____

Record	\$ <u>35</u> * National	YES ____ NO ____	YES ____ NO ____
Drug Test	\$ <u>25</u> * 5 Panel \$ <u>35</u> * 10 Panel	5 PANEL YES ____ NO ____	10 PANEL YES ____ NO ____
Background Check	\$ <u>tonal</u> * State \$ <u>30</u> * National	STATES: ____ YES ____ NO ____	NATIONAL: YES ____ NO ____

DOT REQUIREMENTS (at DES cost): _____ YES ____ NO ____

OTHER REQUIREMENTS (please list): _____

Authorized representatives of the parties have executed this Agreement below to express the parties' agreement to its terms.

CLIENT

Signature

Textbox27 *

DES STAFFING SERVICES, INC. OBA
DES EMPLOYMENT GROUP (LOCATION)

Click to sign *

Signature

 You have completed all required fields. Please click 'Continue'.

DOT REQUIREMENTS (at DES cost): _____ YES _____ NO _____

OTHER REQUIREMENTS (please list): _____

Authorized representatives of the parties have executed this Agreement below to express the parties' agreement to its terms.

CLIENT	DES Employment Group - Branch *	
	DES STAFFING SERVICES, INC. OBA	
	DES EMPLOYMENT GROUP (LOCATION)	
Signature	<i>Katelyn E. Sethi</i> *	
Printed Name	Katelyn Sethi *	
Title	Recruitment Sales *	09 / 02 / 2022
	Date	Date

Almost done.

I agree to be legally bound by this document and the [HelloSign Terms of Service](#). Click on 'I Agree' to sign this document.

Exit

I agree



General Staffing Agreement

DES Employment Group with its principal office located at 1300 Cummins Road, Des Moines, Iowa, and ABC Roofing LLC. * with its principal office located at 123 Main St. Omaha, NE 68177 * ("CLIENT") agree to the terms and conditions set forth in this Staffing Agreement (the "Agreement").

DES's Duties and Responsibilities

1. DES will
 - a. Recruit, screen, interview, and assign its employees ("Assigned Employees") to perform the type

Almost done.

I agree to be legally bound by this document and the [HelloSign Terms of Service](#). Click on 'I Agree' to sign this document.

Edit

I agree

- c. Pay, withhold, and transmit payroll taxes; provide unemployment insurance and workers' compensation benefits; and handle unemployment and workers' compensation claims involving Assigned Employees;
- d. Basic general safety orientation provided to Assigned Employees (CLIENT to provide any specific training); and
- e. Criminal background search, motor vehicle records and/or drug testing at Client's expense on a request only basis. The Client must choose the particular state(s) and/or federal search and pay the cost(s) on Exhibit A. If the Client does not pay for this added service and fill out Exhibit A to specify which searches are to be performed (which states are to be searched or whether national search should be performed) the CLIENT acknowledges and agrees that no search will be undertaken by DES and CLIENT agrees to bear and assume that risk.

CLIENT's Duties and Responsibilities

2. CLIENT will

- a. Properly supervise Assigned Employees performing its work and be responsible for its business operations, products, services, and intellectual property;
- b. Properly supervise, control, and safeguard its premises, processes, or systems, and not permit Assigned Employees to operate any vehicle or mobile equipment, or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables without DES's express prior written

Almost done.

I agree to be legally bound by this document and the [HelloSign Terms of Service](#). Click on 'I Agree' to sign this document.

Edit

I agree



General Staffing Agreement

DES Employment Group with its principal office located at 1300 Cummins Road, Des Moines, Iowa, and ABC Roofing LLC. * with its principal office located at 123 Main St. Omaha, NE 68177 * ("CLIENT") agree to the terms and conditions set forth in this Staffing Agreement (the "Agreement").

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1. DES will
 - a. Recruit, screen, interview, and assign its employees ("Assigned Employees") to perform the type

Almost done.

I agree to be legally bound by this document and the [HelloSign Terms of Service](#). Click on 'I Agree' to sign this document.

Edit

I agree

week, CLIENT will be billed at 150% of the regular bill rate).

5. If CLIENT uses the services of any Assigned Employee as its direct employee, as an independent contractor, or through any person or firm other than DES during the first 6 months after any assignment of the Assigned Employee to CLIENT from DES, CLIENT must notify DES and (a) continue the Assigned Employee's assignment from DES for his or her remaining consecutive work hours for CLIENT up to 520* hours completed; or (b) you may choose to hire on a "temp to hire" employee before the hour requirement is complete for an additional fee. Assigned Employee is ineligible for hire upon completion of hours or on a buy-out basis if CLIENT billing is not current. CLIENT must be in good standing and have no past due invoices or buy-out provision is null and void.
6. In addition to the bill rates specified in Exhibit A of this Agreement, CLIENT will pay DES the amount of all new or increased labor costs associated with CLIENT's Assigned Employees that DES is legally required to pay-such as wages, benefits, payroll taxes, social program contributions, or charges linked to benefit levels-until the parties agree on new bill rates.
7. CLIENT agrees that if DES has an increase in costs or rates, DES shall give CLIENT ten (10) days'



Thanks for submitting your document!

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Save time on your next signature request by saving these updates to your profile.

[Go to my profile](#)

Need someone to sign a document?
Send it with HelloSign.

[Learn More](#)